

**MTAC Minutes**  
**Department of Medical Assistance Services**  
**Wednesday, August 16, 2006**

**Chair:** Bryan Tomlinson, Director, DMAS Div. of Health Care Services  
**Staff:** Eileen Jackson, DMAS Transportation Field Monitor  
Bob Knox, DMAS Transportation Manager  
Elizabeth Lawrence, DMAS Transportation Contract Analyst  
Bill Zieser, DMAS Transportation Contract Monitor

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**Members Attending:**

Jim Gillespie, RACSB/VACSB  
Sid Del Cardayre, Van Go, Inc.  
Sharon Davis, Community Medical Transport  
Hobart Harvey, Virginia Health Care Association  
Jennifer Fidura, VA Network of Private Providers  
Eddie Jones, Appalachian Agency for Senior Citizens (*via conference call*)  
Elizabeth Kaeser, Loudoun Long Term Care Center (*via conference call*)  
Tammy Loney, Friends Medical Transport  
M.L. Scherer, GRTC  
Freda Smith, LogistiCare, Director of VA Operations  
Mike Wampler, Mountain Empire Older Citizens (*via conference call*)  
Robbie Werth, Diamond Transportation

**Members Absent:**

Marge Sidebottom, UVA Health System  
Catherine Tyler-Northan, Peninsula Center for Independent Living  
Jacqueline Taylor, James E. Fleming Taxi Service  
Jadonna Tirado, Riverside Dialysis Facility

**Visitors:**

LogistiCare staff: Tammie Mullins, Tom Lawson, Bob Harrison, Karen O'Quinn  
Providers and others: Toriano Phillips, Kimberlee MacMatthews, Catherine Harrison, JCHC

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**Introductions of Members and Visitors**

Bryan Tomlinson, Division Director of Health Care Services, called the Medicaid Transportation Advisory Committee (MTAC) to order at 1:15 p.m. Members and visitors introduced themselves.

**Action:**

The Minutes of the June 21, 2006 meeting were approved on a motion by Mr. Del Cardayre, seconded by Mr. Scherer.

## Discussion: Draft Transportation Attendant Policy

Copies of the transportation attendant policy were submitted to the members for review and comment. Discussion included the voluntary enrollment by providers and that the attendant is an employee of the provider. Requests for attendant services will be reviewed by the Logisticare Utilization Review Department and their recommendation will be sent to DMAS for a final decision. LogistiCare does not foresee a large number of requests for attendant services. Attendants will be billed separately to LogistiCare by providers.

## Information: Freda Smith, Bob Harrison and LogistiCare staff

- **Personnel Changes** in Regions 3 and 4 were detailed by Ms. Smith
- **Stretcher Van:** Mr. Harrison shared information about utilization in Georgia. The Utilization Review Department at Logisticare will concentrate on trying to increase usage. Mr. Tomlinson requested MTAC continue to push stretcher van usage and discuss at every MTAC meeting.
- **Alternative Transportation** includes transportation by fixed route public transit, gas reimbursement and volunteer drivers. DMAS set a 2006 goal of a 3% increase above the 9% level in January 2006. Usage was up to 11 % in July 2006. Four public transit agencies have been added in the June MTAC meeting. Volunteer drivers are being recruited through advertising in 80 newspapers statewide in August. There are 59 candidates in the credentialing and training stage. Gas reimbursement usage continues to increase. Ms. Smith will provide Ms. Fidura and Mr. Harvey with additional policy information on alternative transportation for their MR and long-term care facilities.
- **Electronic Claims Process for Providers:** Only one provider is using the system but told DMAS that he is very satisfied. Ms. Smith will obtain feedback from providers that were trained, but chose not to use electronic claims. Tammie Mullins reported that the providers like the automatic edit which prevents denied claims and the data report capabilities. Ms. Smith will send another mailing to providers about electronic claims.
- **Operating Authority** applications will be discussed at a meeting with DMV later this month and reported at the next MTAC meeting.
- **Provider Contract Agreements:** The provider manual has been printed and the contracts are should go out by the end of this month.
- **Recipient No-Shows:** LogistiCare is sending letters to recipients who refuse or do not show for their scheduled transportation. Warning letters are being sent to no-shows advising them that their transportation options may be restricted to gas reimbursement or public transit. Ms. Smith will bring examples in at the next MTAC meeting. CSBs who provide transportation will handle their own no-shows and letters, but still report them to Logisticare.
- **Inspection Sticker:** The final inspection stickers were passed around (see attached) and should be displayed in the rear back window, passenger side. Green stickers show that the vehicle passed inspection. Yellow stickers are for vehicles with relatively minor deficiencies that are not safety related. Each vehicle will also have a small teal sticker on the inside of the window showing the company name, vehicle ID number and license plate number.
- **Connectivity with VAMMIS:** Logisticare should soon have access to the Medicaid information system which will provide the most current recipient enrollment and pre-authorization data. Training of Logisticare staff is scheduled to start today.

## Information: DMAS Updates

- **DMAS Emergency preparedness.** DMAS is currently working on a plan for emergency preparedness. Discussion included evacuating the effected area a day ahead of the primary

evacuation. Logisticare will be sending out letters to solicit providers who are willing to help in an emergency situation.

- Bob Knox, distributed the proposed draft legislation for the authorizing DMAS or its designee to request criminal record information. The general consensus of the committee members was that the draft legislation was acceptable and they agreed with the purpose, to protect pass language.
- Mr. Werth noted that fuel prices have more than doubled in the five years since the brokerage began. Worker's compensation costs are rising by 26% this year. He stated that there is a need for increased reimbursement to transportation providers. Mr. Tomlinson stated that an increase in the contract is under consideration and a decision probably will be made before the next MTAC meeting.
- National Provider ID: All Medicaid providers must have their new national identification number by May 23, 2007. Providers are strongly encouraged to request their new number now in order to avoid delays in payment.

The meeting adjourned at 3:15 p.m.

Next Meeting Date: October 18, 2006